



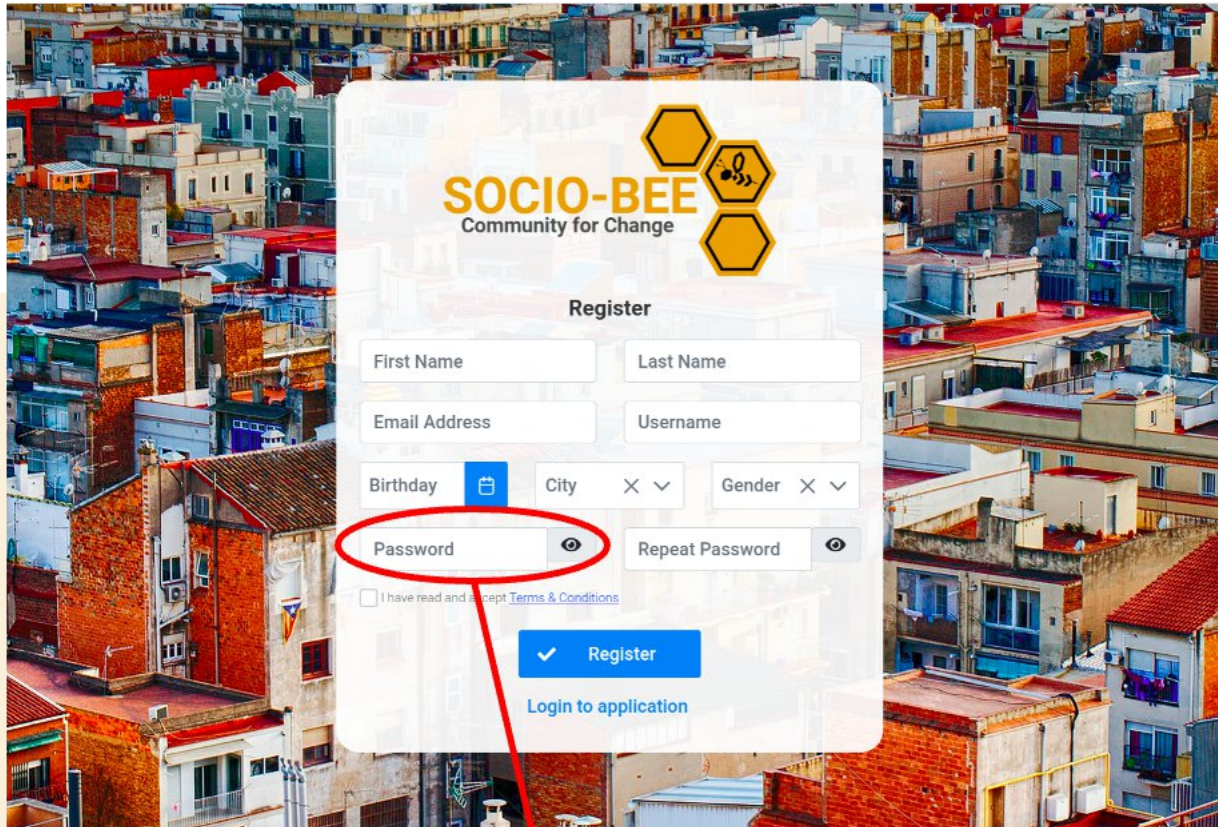
# App Web SOCIO BEE manuale

## BK/QB



Funded by  
the European Union

# Come registrarsi nell'ambiente ambiente ACADEME



**SOCIO-BEE**  
Community for Change

Register

First Name Last Name

Email Address Username

Birthday City X v Gender X v

Password Repeat Password

I have read and accept [Terms & Conditions](#)

✓ Register

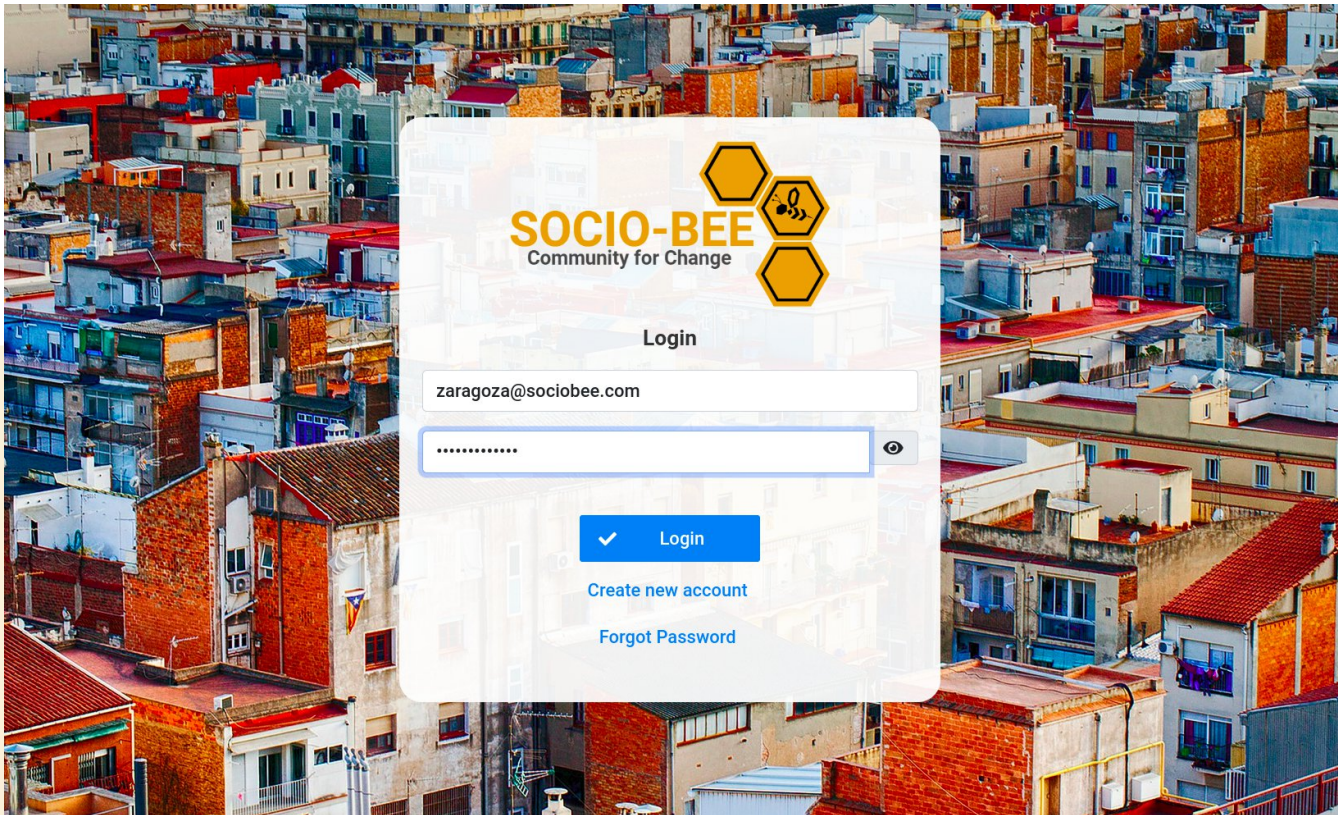
[Login to application](#)

**ricordatevi di creare una password sicura**

1. Aprire il sito Web
2. Fare clic su Crea un account. Verrà visualizzata la pagina di registrazione.
3. Aggiungere i propri dati e l'indirizzo e-mail di contatto
4. Scegliere una password sicura
5. Fare clic su Registra

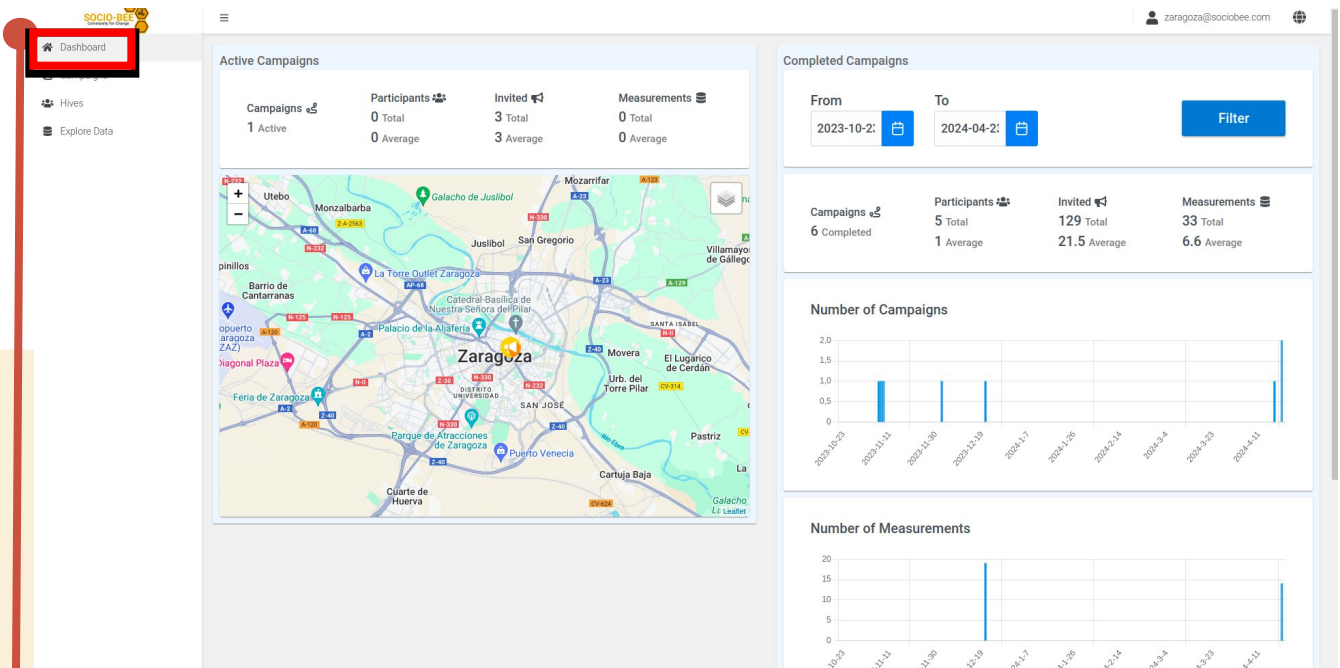


# Come accedere all'ambiente ambiente ACADEME



Ora siete pronti a creare un alveare.  
È possibile effettuare il login una volta riaperto l'ACADEME.



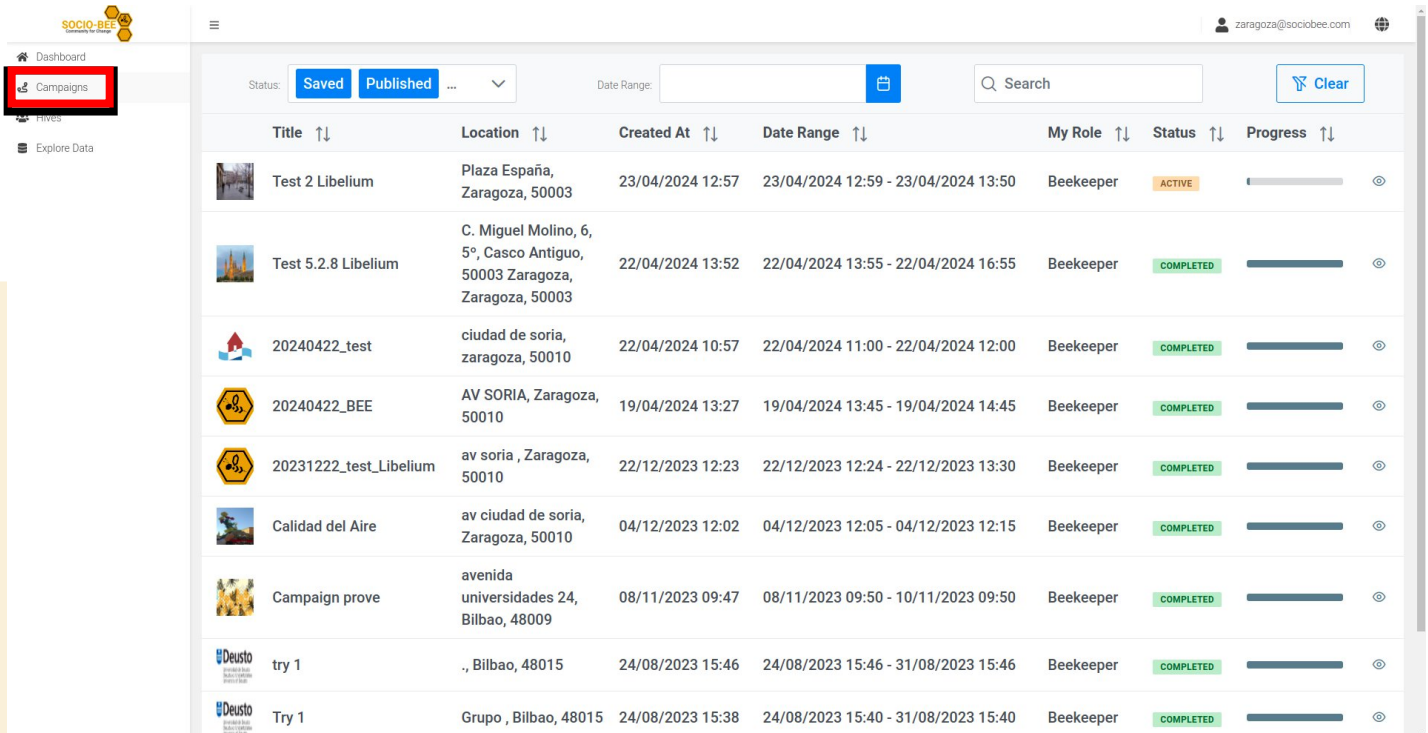


## FARE CLIC SU CRUSCOTTO

È possibile:

- Visualizzare nella mappa le campagne attive
- Filtrare le campagne completate per data
- Visualizzare le principali statistiche delle campagne storiche

# Campagne disponibili



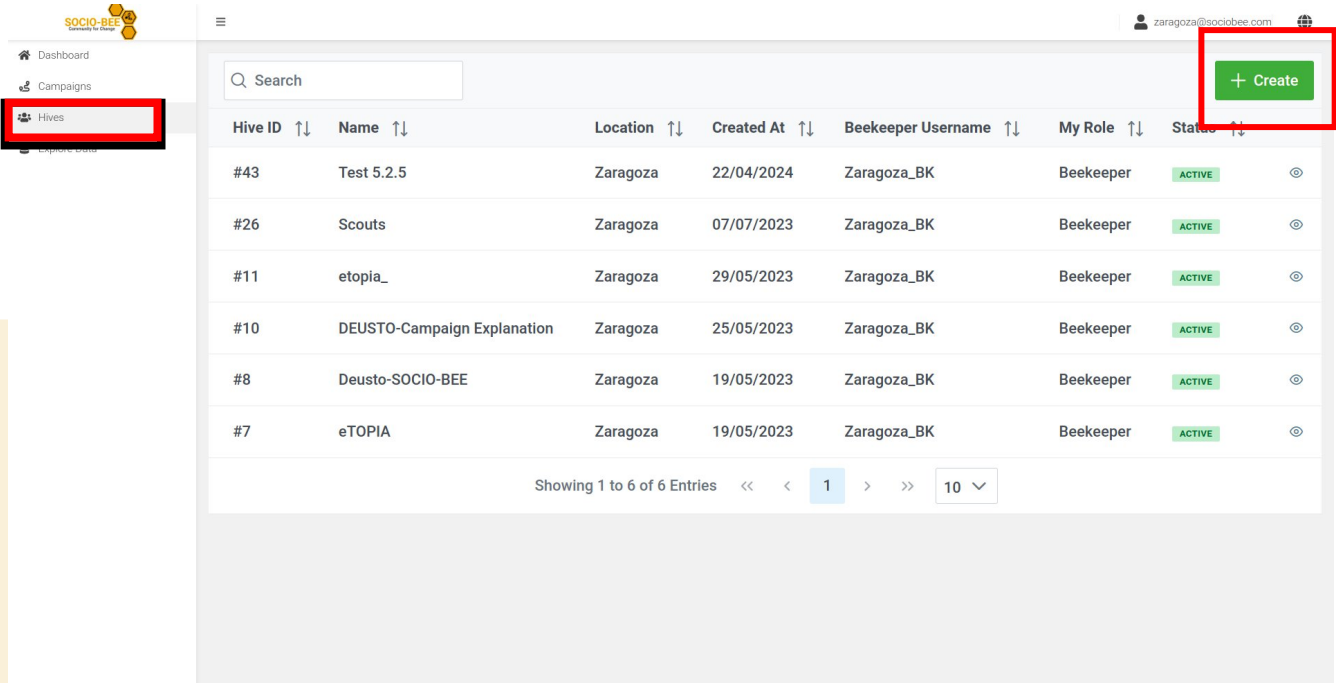
The screenshot shows a web application interface for managing campaigns. The left sidebar contains navigation options: Dashboard, Campaigns (highlighted with a red box), Files, and Explore Data. The main content area displays a table of campaigns with columns for Title, Location, Created At, Date Range, My Role, Status, and Progress. The 'Campaigns' filter is set to 'Published'. The table lists several campaigns, including 'Test 2 Libelium', 'Test 5.2.8 Libelium', and '20240422\_test', with their respective locations, creation dates, and completion statuses.

Title	Location	Created At	Date Range	My Role	Status	Progress
Test 2 Libelium	Plaza España, Zaragoza, 50003	23/04/2024 12:57	23/04/2024 12:59 - 23/04/2024 13:50	Beekeeper	ACTIVE	<div style="width: 50%;"></div>
Test 5.2.8 Libelium	C. Miguel Molino, 6, 5º, Casco Antiguo, 50003 Zaragoza, Zaragoza, 50003	22/04/2024 13:52	22/04/2024 13:55 - 22/04/2024 16:55	Beekeeper	COMPLETED	<div style="width: 100%;"></div>
20240422_test	ciudad de soria, zaragoza, 50010	22/04/2024 10:57	22/04/2024 11:00 - 22/04/2024 12:00	Beekeeper	COMPLETED	<div style="width: 100%;"></div>
20240422_BEE	AV SORIA, Zaragoza, 50010	19/04/2024 13:27	19/04/2024 13:45 - 19/04/2024 14:45	Beekeeper	COMPLETED	<div style="width: 100%;"></div>
20231222_test_Libelium	av soria , Zaragoza, 50010	22/12/2023 12:23	22/12/2023 12:24 - 22/12/2023 13:30	Beekeeper	COMPLETED	<div style="width: 100%;"></div>
Calidad del Aire	av ciudad de soria, Zaragoza, 50010	04/12/2023 12:02	04/12/2023 12:05 - 04/12/2023 12:15	Beekeeper	COMPLETED	<div style="width: 100%;"></div>
Campaign prove	avenida universidades 24, Bilbao, 48009	08/11/2023 09:47	08/11/2023 09:50 - 10/11/2023 09:50	Beekeeper	COMPLETED	<div style="width: 100%;"></div>
try 1	., Bilbao, 48015	24/08/2023 15:46	24/08/2023 15:46 - 31/08/2023 15:46	Beekeeper	COMPLETED	<div style="width: 100%;"></div>
Try 1	Grupo , Bilbao, 48015	24/08/2023 15:38	24/08/2023 15:40 - 31/08/2023 15:40	Beekeeper	COMPLETED	<div style="width: 100%;"></div>

Qui si vedranno tutte le campagne disponibili.

*Si raccomanda di terminare la sessione quando si finisce di lavorare, il che significa uscire dall'ACCADEMIA.*

# Come creare un alveare



The screenshot shows the SOCIO-BEE web application interface. On the left, a navigation menu is visible with the 'Hives' option highlighted by a red box. In the top right corner, a '+ Create' button is also highlighted by a red box. The main content area displays a table of hives with the following data:

Hive ID	Name	Location	Created At	Beekeeper Username	My Role	Status
#43	Test 5.2.5	Zaragoza	22/04/2024	Zaragoza_BK	Beekeeper	ACTIVE
#26	Scouts	Zaragoza	07/07/2023	Zaragoza_BK	Beekeeper	ACTIVE
#11	etopia_	Zaragoza	29/05/2023	Zaragoza_BK	Beekeeper	ACTIVE
#10	DEUSTO-Campaign Explanation	Zaragoza	25/05/2023	Zaragoza_BK	Beekeeper	ACTIVE
#8	Deusto-SOCIO-BEE	Zaragoza	19/05/2023	Zaragoza_BK	Beekeeper	ACTIVE
#7	eTOPIA	Zaragoza	19/05/2023	Zaragoza_BK	Beekeeper	ACTIVE

At the bottom of the table, it indicates 'Showing 1 to 6 of 6 Entries' with pagination controls for page 1 of 10.

## VAI A HIVES nel menu di sinistra

1. Controllare se l'alveare esiste
2. In caso contrario, fare clic su Crea in alto a destra



# Come definire l'alveare

## Create Hive

Status: Active

Name:

Location: Select the location

Description:

Queen Bee: Select the Queen Bee

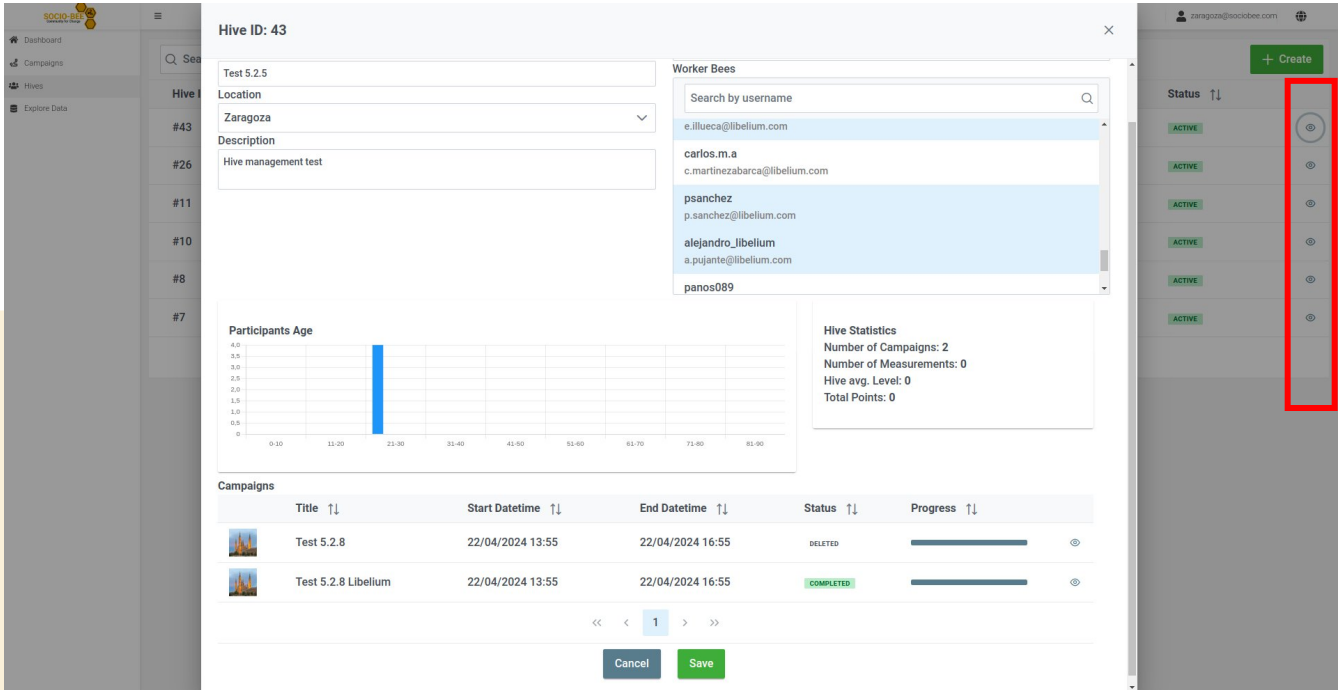
Worker Bees: Search by username

- nick\_warren  
b1@sociobee.com
- alex\_zami  
b2@sociobee.com
- nakis\_theo  
b3@sociobee.com
- bill\_yolo  
b4@sociobee.com

Cancel Save

1. Compilate tutti i dettagli dell'alveare
2. Fare clic su SALVA

# Come cambiare l'alveare



The screenshot displays the Socio-Bee web application interface. The main content area shows a form for editing a hive (Hive ID: 43) with fields for Test 5.2.5, Location (Zaragoza), and Description (Hive management test). Below the form is a 'Participants Age' bar chart showing a single bar at the 23-30 age range. To the right, there is a 'Worker Bees' list with a search bar and a list of users including e.llueca@libelium.com, carlos.m.a, psanchez, alejandro\_libelium, and panos089. Below the chart and list is a 'Campaigns' table with columns for Title, Start Datetime, End Datetime, Status, and Progress. The table shows two campaigns: 'Test 5.2.8' (DELETED) and 'Test 5.2.8 Libelium' (COMPLETED). A red box highlights the 'Visualizza' button in the right sidebar.

È possibile visualizzare e modificare gli alveari creati facendo clic sul pulsante Visualizza.